

Quick Guide to Setting Up Your Profile

Getting Started with MyCCL

Welcome Screen

CCLD Info Portal - Windows Internet Explorer

http://www.mycccl.ca.gov/

File Edit View Favorites Tools Help

CCLD Info Portal

INFO PORTAL HOME SITE HELP CONTACT CCLD

cclld info portal

User Logon

User ID:

Password:

[Forgot your password?](#)
[Create Account?](#)

Recent Updates

DECEMBER 2008
[Welcome to MyCCL](#)

[Notice Search](#)

[Help](#)

MyCCL Welcomes You!

Welcome to the new MyCCL information portal, your new home for licensing resources. The portal is still in its infancy but we want you to be a part of our growth as more and more information become available through this site.

Also don't forget to set up for your notifications. Choose from:

- Special Reports
- Quarterly Updates
- Health and Safety Notifications
- Survey Partition Opportunities
- And Special Training Opportunities
- And Special Training Opportunities

CCLD LINKS

- [CCLD Home](#)
- [Find Licensed Care](#)
- [Administration Certification Information](#)
- [Pay My Fees Online](#)
- [Education and Training](#)

Click to Register

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Done Internet 100%

Setting Up Your Account

CCLD Info Portal - Windows Internet Explorer
http://www.myccd.ca.gov/idms.asp

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CCLD Info Portal

new account

HELP BACK TO PORTAL

Creating an account

Creating your account is a simple matter of providing the data in the form to your right. Enter primary Phone, facility and email data. After you save this data you will be able to add additional email, phone and facility information.

SUBSCRIBER INFORMATION

First name * Last name *

Zip Code *

Password * Reenter Password *

FACILITY INFORMATION

Facility Name * Facility Number *

Facility Zip * Your Role

EMAIL INFORMATION

Email Address (also your username) *

Confirm email (re-enter)

PHONE INFORMATION

Area code * Phone Number *

Phone type

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Internet 100%

Fill In the requested information

Once Complete Click Create Account

Edit the Account

Once created you can log in to edit your profile or immediately edit after you create the account.

edit account [HELP](#) [BACK TO PORTAL](#)

Maintenance Features

You will note that there are features on the screen now that allow you to add additional email, phone, and facility numbers to your account. that way you only need one account for all your information. There is also a link that allows you to sent notification Options, use these to focus the kind of data your interested in.

To change your Email, Phone or Facility data add the new infomation and if the old data is now obsolete you can delete that data. you must have at least one phone and email on file.

SUBSCRIBER INFORMATION

First name Last name
Zip Code
Password Reenter Password
[Notification Options](#)

FACILITY INFORMATION

Facility	#	zip	My role
ABC Care	555555555	55555	Licensee

Facility Name Facility Number
Facility Zip Your Role

EMAIL INFORMATION

Email:
Email Address (also your username)
Confirm email (re-enter)

PHONE INFORMATION

Phone:
Area code Phone Number
Phone type

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Click Here to Choose Email and Content Options.

When You Edit....

CCLD Info Portal - Windows Internet Explorer
http://www.mycld.ca.gov/idms.asp?func=ea

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edit account

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SUBSCRIBER INFORMATION

First name Last name
Zip Code
Password Reenter Password
[Notification Options](#)

FACILITY INFORMATION

Facility	#	zip	My role
ABC Care	555555555	55555	Licensee

Facility Name Facility Number
Facility Zip Your Role

EMAIL INFORMATION

Email: [\[delete\]](#)
Email: [\[delete\]](#)
Email Address (also your username)
Confirm email (re-enter)

PHONE INFORMATION

Phone: B
Area code Phone Number
Phone type

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Once you add additional information you have the option of maintaining additional contacts lists in the category or deleting as necessary. You can add numerous additional names and means of contacts.

Notice Options

CCLD Info Portal - Windows Internet Explorer
http://www.myccd.ca.gov/idms.asp?func=opt

notice options [HELP](#) [BACK TO PORTAL](#)

Setting your options

The options on this page are optional, but allow us to send you information on a variety of subjects of interest to you.

Regardless of the options you select, you will still get critical and emergency information that CCLD may need to broadcast.

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OPTIONS LIST

- Receive emergency notice by phone
- Quarterly Newsletters by email
- Participate in surveys
- Licensing Special reports by email

[Save Options](#)

Don't forget to signup for special content and contact features. This list will grow as this site expands so stay tuned!

MyCCL Coming Soon

- Soon you will be able to receive trainings, specialized content, and news releases through this web portal.
- Please stay tuned to MyCCL as we expand our online content and features!