

ADULT RESIDENTIAL FACILITY
KEY INDICATOR TOOL (KIT) # 1

Compliance areas not listed on this tool, but observed as deficient during the facility review, will be cited on the visit report.

| REVIEW CATEGORY | REGULATION | COMPLIANCE INDICATOR DESCRIPTION |
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| PHYSICAL PLANT | 80010(a) | (Zero Tolerance) Licensee shall not operate beyond the conditions and limitations specified on the license, including the capacity. |
| | 80087 (b) | All clients shall be protected against hazards. |
| | 80087(c) | All outdoor and indoor passageways shall be kept free of obstruction. |
| | 80087(e) | (Zero Tolerance) All pools and bodies of water will be appropriately secured. |
| | 80087(g)(1) | (Zero Tolerance) Storage areas for firearms and other dangerous weapons shall be locked. |
| | 80087 (g) | Disinfectants, cleaning solutions, poisons shall be inaccessible to clients. |
| | 80088(a) | A comfortable temperature for clients shall be maintained at all times. |
| | 80088(d) | Lamps or lights in all rooms to ensure the comfort and safety. |
| | 80088(e)(1) | Hot water temperature between 105 degrees F and 120 degrees F. |
| | 80088(e)(3) | All toilets, hand washing and bathing facilities shall be safe, sanitary, operating condition. Additional equipment for physically handicapped. |
| | 85088(c)(5) | The licensee shall ensure provisions for clients such as feminine napkins, nonmedicated soap, toilet paper, toothbrush, toothpaste, and comb. |
| FOOD SERVICE | 80076 (a)(1) | All food shall be selected, stored, prepared and served in a safe and healthful manner. |
| | 85076(d)(1) | Nonperishable foods for a minimum of one week and fresh perishable foods for a minimum of two days. |
| | 85076(d)(4) | Freezers and refrigerators shall be kept clean, and maintain temperatures. |
| CARE & SUPERVISION | 85065(b) | (Zero Tolerance) The licensee shall employ staff as necessary to ensure provision of care and supervision to meet client needs. |
| | 80077.3 (a) | If needed, enhanced supervision by means of fencing, egress alert devices and self-closing latches/gates may be used, but not as substitute for staff. |
| | 85075(b) | The facility shall develop and implement a plan to ensure that clients receive assistance in meeting their medical and dental needs. |
| RECORD REVIEW | 80019(e)(1) | All staff must have a criminal record clearance or a criminal record exemption. |
| | 85068.3(a) | Initial Needs and Services Plan, must be updated as necessary. |
| | 85070(a)(3) | Each client record must contain the Needs and Service Plan and any modification thereto. |
| | 85069.3(a) | To determine ability to provide the services of a client with mental illness, each client's record must contain the client's Mental Health Intake Assessment. |
| | 80075(i) | Staff responsible for direct care and supervision shall have current first aid. |
| ADMINISTRATION | 80072(b) | At admission, a client and the client's representative shall be personally advised of and given a list of their Personal Rights. |
| | 80046(a) | (Zero Tolerance) Excluded Person - An individual can be prohibited from serving as a member of a board of directors; executive director, or officer; from being employed or allowing an individual in a licensed facility. |
| | 80044(a) | (Zero Tolerance) Employees of CCLD shall be allowed to enter the facility to conduct inspections. |
| | 80024(a) | Waivers and Exceptions - All licensees shall maintain continuous compliance with licensing regulations unless prior written licensing agency approval is received. |
| | 85064(e) | The administrator shall be on the premises a sufficient number of hours necessary to adequately administer the facility in compliance with applicable law and regulation. |
| MEDICATION | 80075 (n)(3) | All medications shall be labeled and maintained in compliance with label instructions and State and Federal law. |
| | 80075(n)(1) | Medications shall be safe, locked and inaccessible. |